



July 7, 2020

Windham Community Memorial Hospital
RE: Nurses Union Local 5041 Information request

The following is a request for information necessary for impact bargaining over the transfer of services and or closure of the OB department at Windham Hospital.

- 1). Please describe the reason(s) for and the precise duration (in actual days) of the OB diversion since January 2019.
- 2). The number of patients diverted to Backus Hospital and the number of births resulting from those diversions since January 2019.
 - a). Please include the date of those diversions and the dates of those births.
- 3). Please provide all correspondence and agreements with DPH regarding the interruption/diversion period as it pertains to OB and the reduction of services and or potential closure of the OB unit.
- 4). Please share all advertisement used to attract and obtain OB doctors, nurses and maternity patients since January of 2019.
- 5). Please provide all steps taken and planning details for the Unit/Floor/OB, including but not limited to, all applications with the state as they are available.
- 6). Please provide a detailed description of all efforts made to preserve and protect the OB unit and what is meant by “exhausted resources?”
- 7). Please provide the agenda and notes from meetings on the 16th, the 25th of June as well as July 1st.
- 8). Please give a detailed account of how long it takes to get a patient through CLC (Communications Logistics Center) processed, in an ambulance and sent to Backus from the time of arrival at Windham Hospital (in emergent and non-emergent situations) to the time the patient arrives at Backus Hospital.
 - a) Please provide specific examples of best, and worse case scenarios.
 - b) Please give a detailed description of the actual diversion protocol, policy and or procedure being exercised.
- 9). Please provide all bargaining unit member names ticketed/regularly scheduled hours in the department before and during the diversion.
 - a) Include all expected hours when the unit is shut down.
 - b) A list of all open positions throughout the hospital including job descriptions and qualifications

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